



Dear Parents and Carers,

## COVID Guidelines for Parents and Visitors

Welcome back to the 2021 school year. We are keen to have all of our students returning to school on Friday 29 January ready for a great year. Please find information on the current COVID guidelines and how we will be managing drop-off and collection from school.

### COVID Safe Check-in

- From Term 1 2021, all NSW public schools use the Service COVID Safe Check-in
- Look for the COVID Safe QR code posters when you enter our school. If you attend the school for a meeting, canteen duty or attend the Office be sure to sign in at the school administration building according to our visitor guidelines.

The following activities can continue

- NSW Health advised that communal water fountains and/or bubblers in NSW schools can now be turned on. These facilities can remain operational, closing only if there is transmission of COVID-19 in the community. ***We have four new water stations installed across the school and all students will be provided with a water bottle which will be maintained at school.***
- Parents and carers for Kindergarten and Years 1, 2 students will be allowed on the school site to **drop off** their children on the first few days of schools provided they follow physical distancing and hygiene measures implemented by the school and the department. **Please register your attendance using the QR code at the gate. We ask that our K-2 parents/carers do not linger on the grounds but quickly drop their child off and depart the grounds to help minimise congestion.**

### Visiting NSW Schools

Parents and carers are not allowed on school sites or at off-site school events held during school hours except for the following purposes only:

- Essential parent and carer meetings with teachers and/or school executives, with a scheduled appointment. This includes scheduled meetings with parents and carers of prospective students.
- Parents and carers who attend a school administration building or another defined location for the purpose of picking up their child if they are unwell or where they have been asked to arrange for a COVID-19 test after their child has displayed flu-like symptoms while at school.
- Parents and carers who need to be on-site for canteen or to collect or purchase uniforms.

- We will be looking at the best ways in which we can deliver parent orientation meetings and 'meet the teacher' meetings with school staff for all year/stage groups. Meetings should be limited to 1 hour but will need to meet the restrictions for gatherings at schools.

<https://education.nsw.gov.au/covid-19/advice-for-families#COVID>

## For the first few days...

### Arriving at school

Parents that come into school must check in with the Service NSW QR Code before entering school grounds. These will be available at each entry point to the school.

An executive staff member will be present at each gate every morning to greet children coming into school. Parents and carers children in Kindergarten, Year 1 and Year 2 are permitted on site to walk their children into school for the **first few days**. We request that parents do not linger in the playground after dropping their children at school. Kindergarten children should be dropped-off near the Infaquip area (Kindergarten playground) and Year1 and Year 2 near the Infants' equipment at the corner of Rawson and Allworth streets (Baby Boongala).

If you need to interact with the Office please note that we will have a large tent set up as a first point of contact. Staff there will help triage each enquiry and direct you to the appropriate place. This action is being done to help ease congestion in our small front office.

### Collecting from School

Kindergarten parents will be able to enter the school from 3pm and wait near the Infaquip area for their children to be released from their class. This procedure will be used for the first few weeks and then students will be escorted to a set gate according to their house groups (as per the rest of the school).

Students in Year 1 – 6 will be following the same arrangements as in 2020 with students exiting from an allocated gate according to their house groups. Year 1- 6 students with siblings in Kindergarten may meet their younger sibling and parent/carer in the Kindergarten playground for the first few days.

We will continue to provide updated information on routines and procedures.

Kind Regards,  
Mr David Crowe

28 January 2021

