

KURRI KURRI PUBLIC SCHOOL 2017

INFORMATION SHEET TO BE KEPT AT HOME

After reading this information sheet please sign the attached green sheet and return to school - a separate note is required for each child

1. CHILD PROTECTION/DRUG EDUCATION PROGRAM

As part of our PD/PE/Health program, we implement a Child Protection/Drug Education strand, which aims to give children skills of assertiveness, self awareness, self respect and self esteem.

The program teaches children to say no, how to get help and who to tell if they have concerns. In a small number of lessons specific body parts are referred to by the correct anatomical term.

The NSW Department of Education and Communities urges all students to participate in the program. The program is mandatory for all teachers to implement.

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2. SCRIPTURE CLASSES

Please indicate on green permission sheet whether your child is/is not to attend scripture classes.

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3. LOCAL WALKING EXCURSIONS

As you are aware we need your consent to allow your child to participate in activities beyond the boundaries of our school.

MEDICAL DISCLAIMER

Parents please note there is no personal injury insurance cover provided by the NSW Department of Education and Communities for students in relation to school sporting activities, physical education lessons or any other school activity. Parents and caregivers are advised to assess the level and extent of their child's involvement in the sport program offered by the school, zone, area and state school sport associations when deciding whether additional insurance cover, above that provided by Medicare, is required. The NSW Supplementary Sporting Injuries Benefits Scheme, funded by the NSW government, covers any injury resulting in a permanent loss of a prescribed faculty or the use of some prescribed part of the body.

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4. PUBLICATION CONSENT FORM

Throughout any school year, opportunities arise that promote Kurri Kurri Public School to the community. There are a number of occasions during the year where we have opportunities to take photographs, make videos or publish writing of the children for display purposes. These opportunities occur on excursions, sporting activities, extra curricular activities and class programs etc. Sometimes these images are used as part of a promotional activity to celebrate the success of school programs.

On rare occasions the photos could be used in newspapers, or television crews may visit the school and take images to be used on TV. To be able to use your child in any photos, movies, or other work we need to have your permission.

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5. ICT ACCEPTABLE USE POLICY

INTRODUCTION

The internet is a wonderful resource that adds another dimension to topics being studied in class. It should be noted that while the internet possesses vast stores of information and educational resources, there are also undesirable aspects of the internet including:

- Socially and culturally inappropriate material
- Offensive material
- Gambling sites
- Misinformation

The NSW Department of Education and Communities provides the internet service free of charge to schools. In order to maintain a safe and appropriate environment for students accessing the internet, all internet access at school is filtered automatically at the service provider to prevent known undesirable sites from being accessed. In addition to the filter, access is given under teacher supervision, but this supervision may not always be direct.

INTERNET POLICY

It is the school's policy that ALL internet access is to be for educational purposes only. The following outlines the school's code of behaviour.

- Publishing on the Internet:
 - Communication through e-mail and via the School's internet website is treated as a form of publishing. Students must gain teacher approval for publication.
 - It is the school's policy that no student will be identified by full name and no student's contact details are to be published.
- Students will observe the rules of "Netiquette".
- All students with parental permission will be given the opportunity to use the internet as part of their classroom studies as appropriate

THE CONSEQUENCES

Breaches of the Code of Behaviour will result in loss of access to the internet or as specified in the School's Discipline Policy.

Student Personal Safety

Students will not post personal contact information about themselves, or about other people and will promptly disclose to their teacher any message they receive that is inappropriate or makes them feel uncomfortable.

Illegal or Destructive Activities

Users will not attempt to access another person's files, make deliberate attempts to disrupt any computer system performance or destroy data. Users will not use the KURRI KURRI PUBLIC SCHOOL network to engage in any illegal act. Users will not attempt to harm or destroy hardware and/or data of another user.

System Security

Under no conditions should a user provide his or her password to another person. Users will avoid the inadvertent spread of computer viruses by following the KURRI KURRI PUBLIC SCHOOL virus protection procedures. Data storage devices (USB drives, CD-ROMs) brought from home will be scanned before use.

Inappropriate Conduct

Restrictions against inappropriate language apply to public messages, private messages, and material posted on web pages. Users will not:

- use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- post information that, if acted upon, could cause damage or a danger of disruption.
- engage in personal attacks, including prejudicial or discriminatory attacks.
- harass another person. Harassment is acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending them messages, the user must stop.
- post false or defamatory information about a person or organisation.

Respect for Privacy

Users will not re-post a message that was sent to them privately without permission of the person who sent them the message.

Respecting Resource Limits

Users will use the network only for educational development activities, and limited, high-quality, self-discovery activities. Users will not

- download large files.
- post chain letters or engage in 'spamming'.

Plagiarism and Copyright Infringement

Users will not plagiarise works that they find on the Internet. Users will respect the rights of copyright owners. Under no circumstances will illegal copies of copyrighted software be made available or used on KURRI KURRI PUBLIC SCHOOL equipment.

Inappropriate Access to Material

Users will not use KURRI KURRI PUBLIC SCHOOL computers or network to access material that is profane or obscene, that advocates illegal acts, or that advocates violence or discrimination towards other people.

- Students must gain teacher approval before downloading software, screensavers and other utilities not essential to browsing the internet.
- Students must not sign up for any services available on the internet without first gaining teacher approval.

Receipt of Inappropriate Internet material:

In the case of an inappropriate site or image being displayed on a computer, the student must immediately turn off or minimize the screen and quietly report it to the teacher. All inappropriate sites will be reported to the Department in order to have them included in the filter.

Web Sites

Users will not include any reference on web sites to other users, including their names and pictures, without the individual's permission.

If a personal or class web page is created, a notice must be included to inform the public that the opinions expressed on the page are those of the creator of the web page, not KURRI KURRI PUBLIC SCHOOL. A statement on the web page must acknowledge the authorship of the page.

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RETURN THIS NOTE TO SCHOOL

A separate note is required for each child - please refer to attached white information sheet

I give permission for my child _____ of class _____
to participate in the following activities and programs. (Please tick appropriate boxes and sign below)

1. CHILD PROTECTION/DRUG EDUCATION PROGRAM

2. SCRIPTURE CLASSES **YES**, my child may attend Combined Religions Scripture

YES, my child may attend Catholic Scripture

NO, my child may not attend any Scripture

3. LOCAL WALKING EXCURSIONS

1 My child is able to participate in any local walking excursion organised by Kurri Kurri Public School and with the approval of the Principal, for educational purposes. Examples of these include visits to local businesses, the Post Office, Library, Ambulance and Fire Station, external school perimeter and parks.

2 My child is able to participate in any local sporting fixtures within the town that are part of the school's approved program of sporting activities. This includes local sporting grounds/ swimming pool.

4. PUBLICATION CONSENT FORM

YES - My child is allowed to be filmed, photographed and/or interviewed as part of a school based program organised by the NSW Department of Education and Communities to promote school education programs and activities both within and outside the school. I understand that I may withdraw permission in writing at any time.

NO - I do not give permission for my child to be filmed, photographed and/or interviewed as part of a school based program organised by the NSW Department of Education and Training to promote school education programs and activities both within and outside the school.

5. ICT ACCEPTABLE USE POLICY - Code of Behaviour Agreement

I have read and discussed the issues raised in the school's Internet User Access Policy with my child and agree to the following. *Your child will only have access to the internet when this form is returned to school.*

I allow my child to access the internet
at school abiding by the Code of Behaviour

I allow my child's work to be published
on the school's website

STUDENT ICT ACCEPTABLE USE AGREEMENT (this section to be read and signed by student)

I agree that the Kurri Kurri Public School ICT Acceptable use policy has been explained to me by my computer/classroom teacher and a copy has been given to my parents / guardians.

I agree to follow the rules for school computer and technology use set out in the agreement.

I agree to check with my teacher before continuing if I am unsure of the rules.

I agree **not** to use FACEBOOK using my DEC email address.

I have read the accompanying note to be kept at home and understand that by ticking the above boxes and signing below my child will participate in the above activities/programs.

Student Signature: _____

Date: _____

Parent/Caregiver signature: _____

Date: _____